



NON-PROFIT VENDOR REGISTRATION FORM

BACK-TO-SCHOOL EVENT

WHEN: Saturday, August 27th
2:00PM to 8:00PM (Rain or Shine)

WHERE: Naaman Williams Park
1 Matilda Ave. Somerset, NJ

*All information must be filled out completely, and must be received in our office by **August 19, 2016**.*

Name/Company: _____
Contact Person: _____ Phone # _____
Mailing Address: _____ City _____ State _____ Zip _____
E-Mail: _____ Web Address: _____

TABLE/BOOTH DESCRIPTION

Non-Profit spaces are reserved for organizations to display information. Spaces are 12' x 12'.

Event Policies:

- Organizations must have an **IRS Tax Exempt 501(c)3** status and may be required to submit documentation.
- Vendors are responsible for providing all of the elements needed for their operation including tables, chairs, equipment, canopy/tents, and signage.
- Vendors can set up as early as **11:00am**. Booth set up must be completed by **1:30pm**. Take down is **after** 7:00 pm.
- Vendors are responsible for booth clean up after event.
- Week of the People will not be responsible for any damages, loss, or expenses incurred by vendor during the event.

I have read and understood the Event Policies, and I agree and accept the terms.

Sign and Date _____

PLEASE REMIT SIGNED APPLICATION TO:

Week of the People 2016
c/o SCAP, PO Box 189, Somerset, NJ 08873

www.WeekofthePeople.org

Any questions call: 732-247-9733 or Email: WeekofthePeople@gmail.com